



HORIZON 2020 OUTREACH EVENT FINANCIAL REPORTING AND AUDIT

EVENT AGENDA

DATE Wednesday, 16.10.2019

TIME 09.30–16.45

VENUE University of Warsaw
Old Library building, Assembly Hall, ground floor
Krakowskie Przedmieście 26/28
00-927 Warsaw

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| 09.00 | Registration |
| 09.30 | Welcome Maciej DUSZCZYK, Vice-Rector for Research and International Relations, University of Warsaw Zygmunt KRASIŃSKI, Director of National Contact Point for Research Programmes of the EU |
| 09.40 | Audit Process and Audit Strategy Most common errors in the country Gheorghe BANCOS, David XMEJUTO GAYOSO European Commission |
| 10.30 | Funding & Tenders Portal: Paperless Grant Management Renata FIJALKOWSKA European Commission |
| 11.00 | Coffee break |
| 11.30 | Indicative audit programme for personnel costs Gheorghe BANCOS European Commission |
| 12.45 | Lunch buffet |

13.45 **Indicative audit programme for other costs categories**
Gheorghe BANCOS
European Commission

15.00 **Coffee break**

15.15 **Project Management and Reporting**
Renata FIJALKOWSKA
European Commission

16.15 **Additional Q&A time**
Closing Remarks
Barbara Trammer, Bartosz Majewski, L&F NCP-s

16.45 **End of meeting**
